



BENEFICIARY APPLICATION FOR IRA DISTRIBUTIONS

Complete this *Beneficiary Application for IRA Distributions* if you are a beneficiary with respect to a Traditional IRA or Roth IRA administered by Pension Fund of the Christian Church (Disciples of Christ), in order to direct Pension Fund as to how to pay your inherited account. Unless already on file with Pension Fund, you must also complete and return with this Application a *Beneficiary Verification Form* and supporting documentation.

If you are a surviving spouse who is designated as the beneficiary of a Traditional IRA or Roth IRA, you may instead redesignate the IRA in your own name by completing the *Spousal Inherited IRA Designation Form*, in which case you may request distributions from the IRA under the rules that apply to IRA owners.

You are required by law to begin taking minimum distributions (RMDs) from your inherited account within certain time periods that begin no earlier than the calendar year following the calendar year of the IRA owner's death. The rules that apply to you depend on your beneficiary classification and whether the deceased IRA owner was receiving RMDs at his or her death. If you do not timely begin RMDs, you must pay a significant excise tax on the difference between your RMD and any distributions actually made to you.

If you do not direct Pension Fund on how to make payment of your inherited account, Pension Fund will follow the RMD default payment schedule that applies to your beneficiary classification. Please see the attached *Explanation of IRA Distribution Options for Beneficiaries* for more information regarding the options available under the IRA.

- PLEASE TYPE OR PRINT CLEARLY -

I. DECEASED IRA OWNER INFORMATION

IRA Owner Name _____ Account No. _____ or ☐ All Accounts
(first) (middle) (last/family name)

Home Address _____

City _____ State _____ Country _____ Zip Code _____ - _____

II. BENEFICIARY INFORMATION

Individual or Trust Name _____
(first) (middle) (last/family name)

Mailing Address _____

City _____ State _____ Country _____ Zip Code _____ - _____

State of Residence for State Taxes _____ Relationship to Deceased _____

Primary Phone Number (_____) _____ E-Mail Address _____

Last four digits of Social Security No./ITIN _____ Trust EIN No. ____ - ____ Birth/Trust Date ____/____/____

If the beneficiary is a minor, provide the following information for the minor's parent or legal guardian:

Name _____ Last four digits of Social Security No./ITIN _____
(first, middle, last/family name)

Mailing Address _____

City _____ State _____ Country _____ Zip Code _____ - _____

Primary Phone Number (_____) _____ E-Mail Address _____

Relationship to Minor Child _____

III. AMOUNT AND FORM OF DISTRIBUTION

I elect for my inherited IRA to be distributed in the following form of payment (*check one only*):

☐ Installment payments paid in substantially equal monthly payments over a period of _____ years (*not to exceed 10*). Payment will be made on the first day of each month.

☐ \$ _____ from the inherited IRA account.

☐ 100% of the inherited IRA account (*required for non-individual beneficiaries*).

- ☐ Amounts that satisfy the RMD rules in accordance with Pension Fund's RMD default payment schedule, based on my beneficiary classification (*see attached RMD Default Payment Schedule*).

I understand that my election is irrevocable with respect to any distribution once it is paid. I further understand that my election for installment payments or RMD payments will remain in effect unless I complete a new Application or revoke this election. **Lastly, I understand that my form of distribution must comply with applicable required minimum distribution rules.**

IV. FEDERAL AND STATE INCOME TAX WITHHOLDING RULES

Federal Withholding. Default federal withholding rates apply to distributions made from your inherited IRA.

- Pension Fund will withhold 10% from the amount of the distribution from an inherited Traditional IRA paid to you or transferred to a Roth IRA [*no withholding applies to transfers to another traditional IRA or direct payments to an accepting employer plan*].
- You are not subject to federal or state income taxes on qualified distributions made to you from an inherited Roth IRA. However, Pension Fund will withhold 10% on earnings on non-qualified distributions made to you from an inherited Roth IRA [*no withholding applies to transfers to another Roth IRA*].

You may elect to change your default withholding rates (within IRS limits) by completing a **Form W-4R, Withholding Certificate for Nonperiodic Payments and Eligible Rollover Distributions**. To access this form, see www.pensionfund.org. For installment payments, your election will remain in effect until you submit a new Form W-4R making a new election. You may submit a new Form W-4R at any time, and it will be effective the first day of the next month that falls at least 30 days after the completed Form W-4R is received by Pension Fund.

State Withholding. Unless you have a current state income tax withholding election in place, you will need to complete a state tax withholding certificate for your state of residence. If you live in a state that mandates state income tax withholding, Pension Fund will withhold the required amount. For more information regarding the withholding requirements of your state of residence, see www.pensionfund.org.

Indicate your state of tax residence (*if different than your home address in Section II*) _____.

V. ELECTIONS FOR PAYMENT OF DISTRIBUTION/TRANSFER

The amount elected under Section III will be sent directly to you, unless you elect a transfer to another IRA, a direct payment to an accepting employer plan, or a transfer to your BA account with Pension Fund. A transfer from a Traditional IRA to a Roth IRA is a taxable event (a "conversion"). Amounts from a Roth IRA may only transfer to another Roth IRA.

- If you are a non-spouse beneficiary, you may request a transfer of your IRA to another IRA that retains the status of an inherited IRA.
- If you are a surviving spouse beneficiary, you may elect a transfer of all or a portion of the IRA to an IRA in your own name, or, for an inherited Traditional IRA, you may elect a direct payment of all or a portion of the IRA to an accepting employer plan. If you elect a cash payment, you may still transfer (roll over) your distribution to an accepting employer plan or IRA within 60 days of receipt of your distribution. **NOTE:** Roth IRAs and nondeductible contributions to a Traditional IRA are not eligible for transfer to an employer plan, whether by direct payment or 60-day rollover.
- Any amount required to satisfy the RMD rules is not eligible for transfer to an IRA or employer plan, whether by direct payment or 60-day rollover.

I understand that my election is irrevocable after the date as of which a distribution is made (*check one only*):

- ☐ **Cash payment.** I elect to have the distribution(s) paid to me directly.
- ☐ **Transfer or direct payment to account outside of Pension Fund.** I elect to have the distribution paid in a direct transfer to the IRA or to the accepting employer plan specified below (*must be at least \$200*).

For transfers to an IRA, the recipient IRA is a (*check one only*): ☐ traditional IRA **or** ☐ Roth IRA.

- ☐ **Partial cash payment/partial transfer or direct payment.** I elect to have \$_____ of the distributions paid to me directly and the remaining portion of the distributions paid in a direct transfer to the IRA or to the accepting employer plan specified below (*must be at least \$500*).

For partial transfers to an IRA, the recipient IRA is a (*check one only*): ☐ traditional IRA **or** ☐ Roth IRA.

- ☐ **Transfer to my Pension Fund IRA Account No.** _____. If you do not already have a Pension Fund IRA, you must contemporaneously complete and return an *IRA Enrollment Form* with this Application, or you may instead redesignate the IRA in your own name by completing the *Spousal Inherited IRA Designation Form* in lieu of completing this Application (*surviving spouse option only*).
- ☐ **Transfer to my BA Account No.** _____. If you do not already have a BA Account, you must contemporaneously complete and return a *BAA Enrollment Form* with this Application (*surviving spouse option only; available for RMD payments only*).

TRANSFER TO INHERITED IRA. If you have elected a transfer to another inherited IRA of all or part of the distribution, please complete the following information [*attach to this Application the recipient institution's forms required to complete this transfer*]:

Name of Recipient IRA _____ Account No. _____

Name of Trustee/Custodian _____

Contact Name _____ Phone Number (____) _____

Mailing Address of Trustee/Custodian _____

City _____ State _____ Country _____ Zip Code _____ - _____

Make check to Trustee/Custodian payable to: _____

TRANSFER TO OWN IRA/DIRECT PAYMENT TO ACCEPTING EMPLOYER PLAN [SURVIVING SPOUSE ONLY; DO NOT COMPLETE IF TRANSFER IS TO PENSION FUND IRA]. If you have elected a transfer or direct payment of all or part of the distribution, please complete the following information [*attach to this Application the recipient institution's forms required to complete this transfer*]:

Name of Recipient IRA/Plan _____ Account No. _____

Name of Trustee/Custodian/Administrator _____

Contact Name _____ Phone Number (____) _____

Mailing Address of Trustee/Custodian/Administrator _____

City _____ State _____ Country _____ Zip Code _____ - _____

Make check to Trustee/Custodian/Administrator payable to: _____

CASH PAYMENT. If you have elected a cash payment, it will be direct deposited by ACH into your bank account on record with Pension Fund, unless you elect for the distribution to be sent to you by check. *You must be an owner of the bank account to which distributions are direct deposited. Pension Fund cannot remit payments to a third party such as a title company, or to accounts held in another person's name. If you do not have a bank account on record, complete the following information and attach a "void" check to this Application:*

Name of Bank _____

Mailing Address of Bank _____ Phone Number (____) _____

City _____ State _____ Country _____ Zip Code _____ - _____

Your Account Number _____ Bank Routing Number _____ ☐ Checking ☐ Savings

- ☐ **I elect for my distribution to be made to me by check.** The distribution will be mailed to my home address as provided in Section II.

VI. APPLICANT CERTIFICATION AND SIGNATURE

By signing this Application, I make the following certifications:

- I understand that the personal information provided on this Application will be used by Pension Fund to process my elections and to provide services to me under the Defined Contribution Retirement Accounts of the Pension Fund of the Christian Church (Disciples of Christ) ("DCRA").
- I have read the *Explanation of IRA Distribution Options for Beneficiaries* attached to this Application and represent that I understand the same. I agree to be bound by all terms of the DCRA that govern my distribution option, as in effect at the time my distribution is processed.
- As a beneficiary, I understand and agree that Pension Fund may only make a distribution of the IRA owner's account balance in my name if I am properly designated as the beneficiary on the IRA owner's current *Beneficiary Designation Form* on file with Pension Fund, or, in the absence of such form, based on the provisions in the DCRA. **Unless already provided to Pension Fund, I have returned a completed *Beneficiary Verification Form* and supporting documentation with this Application.**
- If I have elected a transfer in whole or part, I certify that the recipient IRA identified above is an eligible individual retirement account or annuity under Code Section 408 or Code Section 408A, as applicable, and that said IRA will accept the transfer amount on my behalf. If I am the non-spouse beneficiary of the IRA owner, I understand that the only transfer option I have is a transfer to an inherited IRA.
- If I have elected a direct payment in whole or part, I certify that the recipient employer plan identified above is a qualified 401(a) plan (including a 401(k) plan), 403(b) plan, or governmental 457(b) plan, and that said plan will accept the direct payment amount as a rollover on my behalf. I understand that the direct payment cannot include nondeductible amounts from a Traditional IRA or any amounts from a Roth IRA.
- If I am the beneficiary under a Roth IRA, I understand that if I am requesting a non-qualified distribution, any earnings distributed will be taxable to me. I further understand that if I am requesting a partial distribution, the order in which contributions and earnings are considered to be distributed are (i) regular contributions, (ii) conversion and rollover contributions, and (iii) earnings on contributions. I assume complete responsibility for any taxable consequences of this distribution request.
- I certify that the information provided on this Application is accurate. I agree that I will timely notify Pension Fund of any changes to the information provided on this Application.

Applicant Signature _____ Date ____/____/____

Pension Fund of the Christian Church

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EXPLANATION OF IRA DISTRIBUTION OPTIONS FOR BENEFICIARIES

If you are a designated beneficiary of a deceased IRA owner, Pension Fund will establish an inherited IRA in your name with the portion of the owner's account balance that belongs to you. You have the following options with respect to your inherited IRA:

- **Lump Sum Payments.**

You may elect a one-time payment of a specific dollar amount of the inherited IRA. If the lump sum payment represents the entire inherited IRA, no further distributions will be made to you. You may receive the distribution as a cash payment, or you may elect to transfer the distribution to an eligible employer plan or another IRA. However, any portion of the distribution required to satisfy the required minimum distribution (RMD) rules may not be rolled over.

If you are a beneficiary other than the surviving spouse, the only transfer option that you have is a transfer to an inherited IRA (meaning you cannot transfer to an IRA in your own name). An inherited IRA is established in the name of the IRA owner for your benefit. You are required to take distributions from an inherited IRA under the required minimum distribution rules that apply to beneficiaries.

- **Installment Payments.**

You may elect monthly installment payments over a period of up to ten years from your inherited IRA. Distributions are paid pursuant to the installment schedule until the inherited IRA is fully depleted. You may receive the distribution as a cash payment, or, if the installments are paid for a period of less than ten years, you may elect to transfer the distribution to an eligible employer plan or another IRA. However, any portion of the distribution required to satisfy the required minimum distribution (RMD) rules may not be rolled over.

If you are a beneficiary other than the surviving spouse, the only transfer option that you have is a transfer to an inherited IRA (meaning you cannot transfer to an IRA in your own name). An inherited IRA is established in the name of the IRA owner for your benefit. You are required to take distributions from an inherited IRA under the required minimum distribution rules that apply to beneficiaries.

- **Required Minimum Distribution (RMD) Payments.**

You may elect to receive payments in amounts that satisfy the RMD rules in accordance with Pension Fund's RMD default payment schedule. The default payment schedule applicable to you will depend on your beneficiary classification, which is described in more detail on the following page. Amounts paid under the RMD rules are not eligible for rollover, and you will receive the distributions as cash payments. If you elect this option, you may elect to receive additional distributions from your inherited IRA earlier and in greater amounts than the distributions that would occur under the default schedule by completing a new *Beneficiary Application for IRA Distributions*.

In the event of your death before you receive the entire balance of your inherited IRA, the remaining balance will be paid to your designated beneficiary (or if none, to your estate).

In all cases when the beneficiary is not an individual (e.g., charity, estate, trust), Pension Fund defaults to making a one-time payment of the entire inherited IRA as soon as administratively feasible following the owner's death. A trustee or representative of the non-individual beneficiary that wishes to delay payment of the IRA should contact Pension Fund.

Required Minimum Distribution (RMD) Default Payment Schedule

Beneficiary Classification	When Payments Begin	Duration and Amount of Payments
Surviving spouse of the owner	The later of: <ul style="list-style-type: none"> • November of the year following the year of the owner's death, or • November of the year in which the owner would have turned age 73 (if the owner was born before January 1, 1960) or age 75 (if the owner was born after December 31, 1959). 	Paid annually; payments are calculated over the life expectancy of the surviving spouse based on IRS life expectancy tables.
The member's minor child (until age 21)	November of the year following the year of the owner's death.	Paid annually; payments are calculated over the life expectancy of the beneficiary based on IRS life expectancy tables.
A disabled individual		
A chronically ill individual		
Any designated beneficiary who is not more than 10 years younger than the member		
Individual beneficiary who does not qualify under the above categories <ul style="list-style-type: none"> • Includes beneficiaries of beneficiaries who are named above • Applies to minor children once they reach age 21 	November of the year following the year of the owner's death.	Paid annually; payments are calculated over the life expectancy of the beneficiary based on IRS life expectancy tables. Entire remaining balance of account is paid in a lump sum in November of the year that contains the 10 th anniversary of the owner's death.
Non-individual beneficiary (e.g., charity, estate, trust)	As soon as administratively feasible following the owner's death.	One-time lump sum payment of the entire inherited IRA.