



Complete this *TDRA Application for One-Time Distribution* if you want to request a single, one-time distribution from the Tax-Deferred Retirement Account of the Pension Fund of the Christian Church (Disciples of Christ) ("TDRA"). If you want to request installment payments, complete the *TDRA Application for Installment Payments*. If you want to request a hardship distribution, complete the *TDRA Application for Hardship Distribution*. If you are required by law to begin taking minimum distributions from your TDRA account and want to satisfy those rules by taking the required minimum distribution only, complete the *TDRA Application for Required Minimum Distributions*. If you are a beneficiary of a TDRA member, complete the *Beneficiary Application for TDRA Distributions*.

**- PLEASE TYPE OR PRINT CLEARLY -**

### I. MEMBER INFORMATION

Member Name \_\_\_\_\_  
(first) \_\_\_\_\_ (middle) \_\_\_\_\_ (last/family name) \_\_\_\_\_

*Check here if there has been a change to your contact information on file.*

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_ Zip Code \_\_\_\_\_ - \_\_\_\_\_

Daytime Phone Number (\_\_\_\_\_) \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Last four digits of Social Security No./ITIN \_\_\_\_\_ Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

### II. REASON FOR DISTRIBUTION

Reason for the distribution (*check one*):

<input type="checkbox"/> Severance from Employment on _____ / _____ / _____	<input type="checkbox"/> Disability (as defined in the TDRA) on _____ / _____ / _____
<input type="checkbox"/> Age 59 ½ or older	<input type="checkbox"/> Rollover contribution account only
<input type="checkbox"/> Distribution due to court order/divorce decree [ <i>qualified domestic relations order required</i> ]	

### III. AMOUNT AND SOURCE OF DISTRIBUTION

You may have more than one account under the TDRA. Separate accounts are established for different employers and contribution sources (e.g. *pre-tax elective deferrals, Roth elective deferrals, employer contributions, rollover contributions, etc.*). **Indicate the account number or numbers to which this Application applies:**

All TDRA accounts

The following TDRA account number(s): no. \_\_\_\_\_ no. \_\_\_\_\_  
no. \_\_\_\_\_ no. \_\_\_\_\_ no. \_\_\_\_\_

I elect for all or a portion of the above TDRA account(s) to be distributed in a single lump sum. I understand that my election is irrevocable after the date as of which a distribution is made (*check one only*):

100% of my TDRA account(s)

\$ \_\_\_\_\_ from my TDRA account(s)

If you elect a partial distribution and this Application applies to multiple TDRA accounts, your distribution will be made pro rata from all contribution sources, except that pre-tax elective deferrals will be distributed before Roth elective deferrals and non-Roth rollover contributions will be distributed before Roth rollover contributions. You can instead make the following elections:

Distribute my Roth elective deferrals and Roth rollovers only after all other contributions have been distributed.

Distribute my Roth elective deferrals before my pre-tax elective deferrals.

Distribute my Roth rollover contributions before my non-Roth rollover contributions.

Please see the attached *Explanation of Distribution Options* for further details regarding the options available under the TDRA. Your form of distribution must comply with applicable required minimum distribution rules.

#### IV. FEDERAL AND STATE INCOME TAX WITHHOLDING RULES

**Federal Withholding.** Default federal withholding rates apply to distributions made from the TDRA.

- Pension Fund is required to withhold 20% from the amount of your distribution, unless you elect to have the distribution paid in a direct rollover to an eligible retirement plan, including an IRA.
- Notwithstanding the above, if any portion of the distribution is required to satisfy the required minimum distribution ("RMD") rules, that portion of the distribution is not eligible for rollover, and Pension Fund will withhold 10% on that amount.

Withholding rates apply only to the taxable portion of the distribution (e.g., Roth contributions are not taxable to you). Note that even if you are a minister and Pension Fund has designated 100% of your distribution as housing allowance, withholding will apply to the taxable portion of the distribution unless you can and do elect out of withholding.

You may elect to change your default withholding rates (within IRS limits) by completing a **Form W-4R, Withholding Certificate for Nonperiodic Payments and Eligible Rollover Distributions**. To access this form, see [www.pensionfund.org](http://www.pensionfund.org).

**State Withholding.** Unless you have a current state income tax withholding election in place, you will need to complete a state tax withholding certificate for your state of residence. If you live in a state that mandates state income tax withholding, Pension Fund will withhold the required amount. For more information regarding the withholding requirements of your state of residence, see [www.pensionfund.org](http://www.pensionfund.org).

Indicate your state of tax residence (if different than your home address in Section I) \_\_\_\_\_.

#### V. ELECTIONS FOR PAYMENT OF DISTRIBUTION

Your distribution is eligible for direct rollover, unless any portion of the distribution is required to satisfy the required minimum distribution ("RMD") rules. RMDs cannot be rolled over. See the attached *Special Tax Notice Regarding TDRA Distributions* for additional information regarding direct rollovers.

I understand that my election is irrevocable after the date as of which a distribution is made (check one only):

**Direct cash payment.** I elect to have the distribution paid to me directly.

**Direct rollover.** I elect to have the distribution paid in a direct transfer to the eligible employer plan or IRA specified below (must be at least \$200).

**Partial direct cash payment/partial direct rollover.** I elect to have \$ \_\_\_\_\_ of the distribution paid to me directly and the remaining portion of the distribution paid in a direct transfer to the eligible employer plan or IRA specified below (must be at least \$500).

**IMPORTANT:** A distribution from your Roth Contribution Account or Roth Rollover Account may only be rolled over to a Roth IRA or to a designated Roth account in an eligible employer plan by direct rollover.

**DIRECT ROLLOVER.** If you have elected a direct rollover of all or part of the distribution, please complete the following information [attach to this Application the recipient institution's forms required to complete this rollover]:

Name of Recipient Plan/IRA \_\_\_\_\_ Account No. \_\_\_\_\_

Name of Trustee/Custodian/Administrator \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone Number (\_\_\_\_\_) \_\_\_\_\_

Mailing Address of Trustee/Custodian/Administrator \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_ Zip Code \_\_\_\_\_ - \_\_\_\_\_

Make check to Trustee/Custodian/Administrator payable to: \_\_\_\_\_

**CASH PAYMENT.** If you have elected a direct cash payment, it will be direct deposited by ACH into your bank account on record with Pension Fund, unless you elect for the distribution to be sent to you by check. You must be an owner of the bank account to which distributions are direct deposited. Pension Fund cannot remit payments to a third party such as a title company, or

to accounts held in another person's name. If you do not have a bank account on record, complete the following information and attach a "void" check to this Application.

Name of Bank \_\_\_\_\_

Mailing Address of Bank \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_ Zip Code \_\_\_\_\_ - \_\_\_\_\_

Phone Number (\_\_\_\_\_) \_\_\_\_\_

Your Account Number \_\_\_\_\_ Bank Routing Number \_\_\_\_\_  Checking  Savings

**I elect for my distribution to be made to me by check.** The distribution will be mailed to my home address provided in Section I.

## VI. APPLICANT CERTIFICATION AND SIGNATURE

By signing this Application, I make the following certifications:

- I have read the *Explanation of Distribution Options* attached to this Application and represent that I understand the same. I agree to be bound by all terms of the TDRA that govern my distribution option, as in effect at the time my distribution is processed.
- I understand that I have the right to receive the *Special Tax Notice Regarding TDRA Distributions* attached to this Application at least 30 days before the date that a distribution is made from the TDRA. By signing this Application, I elect to waive my right to 30 days prior notice regarding my direct rollover rights.
- I understand that the personal information provided on this Application will be used by Pension Fund to process my elections and to provide member services to me under the TDRA.
- I understand that Pension Fund will process my distribution request only if I am a member presently entitled to receive a distribution under the TDRA.
- I understand that to receive a distribution from the TDRA I must be at least age 59½, have severed employment with my Employer and with all employers eligible to participate in the TDRA, or be disabled. I understand the following:
  - If I am not age 59½, I must provide written verification from my Employer that I have severed employment with my Employer or that I am disabled, as applicable.
  - If I am not age 59½, I certify that I have severed employment with my Employer and with all other employers eligible to participate in the TDRA.
  - If I am age 59½, I understand that I am required to provide proof of my age and **that a copy of my birth certificate, passport, driver's license, or state issued identification card must be provided with this Application.**
- If I have elected a direct rollover in whole or part, I certify that the recipient employer plan or IRA identified above is an eligible retirement plan under Code Section 402(c)(8), which includes a 401(a) plan (including a 401(k) plan), a 403(a) plan, a 403(b) plan, a governmental 457(b) plan, and a traditional or Roth individual retirement account or annuity under Code Section 408 or 408A, and that said plan or IRA will accept the direct rollover amount on my behalf.
- I certify that the information provided on this Application is accurate. I agree that I will timely notify Pension Fund of any changes to the information provided on this Application.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

## **VII. PENSION FUND AUTHORIZATION [IF APPLICABLE]**

The former Employer has confirmed that the member severed employment or became disabled on \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ and/or, with respect to a minister, the Regional Minister has confirmed that the member is no longer in active ministry with any employer eligible to participate in the TDRA.

**Pension Fund Representative Signature** \_\_\_\_\_ **Date** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Printed Name** \_\_\_\_\_

### **Pension Fund of the Christian Church**

P.O. Box 6251, Indianapolis, Indiana 46206-6251

Toll Free Phone: 1.866.495.7322 • Phone: 317.634.4504 • Fax: 317.634.4071

E-mail: [pfcc1@pensionfund.org](mailto:pfcc1@pensionfund.org) • Website: [www.pensionfund.org](http://www.pensionfund.org)



**EXPLANATION OF DISTRIBUTION OPTIONS**

• **Lump Sum Payments.**

A lump sum payment is a one-time payment distribution request of all or a portion of the member's account balance. If the lump sum payment represents the member's entire account balance, no further distributions will be made from the TDRA. Lump sum payments are eligible for rollover treatment (except any portion required to satisfy the required minimum distribution rules) and are subject to a mandatory 20% withholding unless the member elects a direct rollover of the amount.

I understand that if I select this distribution option, I will receive a one-time payment in the amount I elect, up to my full account balance. In the event of my death before the entire account is paid, the remaining balance will be paid to my designated beneficiary. I further understand that my lump sum payment is eligible for rollover treatment, and is, therefore, subject to 20% mandatory withholding unless it is required to satisfy the required minimum distribution rules, or I choose to directly rollover the payment to an eligible retirement plan, including an IRA.

• **Installment Payments.**

Installment payments are made in fixed dollar amounts paid on a monthly basis. Distributions are paid pursuant to the installment schedule until the member's account balance is fully depleted. If installment payments are scheduled for a period of 10 or more years, the payments are not eligible for rollover treatment. If the duration of the payment schedule is a period of fewer than 10 years, payments are eligible for rollover treatment (except any portion required to satisfy the required minimum distribution rules), and they are subject to a mandatory 20% withholding unless the member elects a direct rollover of the amount.

I understand that if I select this distribution option, I will receive a fixed dollar amount of my choosing on a monthly basis. Once my account balance is fully depleted, I will no longer receive any payments from the TDRA. In the event of my death before all payments are made, the remaining scheduled installment payments will be paid to my designated beneficiary, subject to required minimum distribution rules that apply to beneficiaries. I further understand that the payments I receive will not be eligible for rollover treatment unless the payment schedule is a period of fewer than 10 years, in which case the payments will be subject to 20% mandatory withholding unless it is required to satisfy the required minimum distribution rules, or I choose to directly rollover the payments to an eligible retirement plan, including an IRA.

**IMPORTANT: At the member's death, a beneficiary's distribution options are subject to the required minimum distribution rules. A beneficiary may designate his or her own beneficiary to receive any benefits remaining unpaid at the beneficiary's death.**



You are receiving this notice because all or a portion of a payment you will be receiving from your 403(b) account under the Tax-Deferred Retirement Accounts of the Pension Fund of the Christian Church (Disciples of Christ) (the "TDRA") is eligible to be rolled over to an IRA or an employer plan, or, if your payment is from a designated Roth account under the TDRA, to a Roth IRA or designated Roth account in an employer plan. This notice is intended to help you decide whether to do such a rollover.

This notice describes the rollover rules that apply to payments from the TDRA. To the extent that the rules differ based on whether the payment is from a designated Roth account or from an account that is not a designated Roth account, those differences will be identified in each section of this notice. Your "designated Roth account" under the TDRA includes the Roth Contributions you elect to make from your salary, Roth Rollover Contributions you make from a designated Roth account under another employer plan, and any in-plan Roth Rollover Contributions you make by "converting" your existing Pre-Tax Contributions, Employer Contributions, and/or Rollover Contributions under the TDRA to Roth amounts.

Rules that apply to most payments from the TDRA are described in the "General Information About Rollovers" section. Special rules that only apply in certain circumstances are described in the "Special Rules and Options" section.

## **GENERAL INFORMATION ABOUT ROLLOVERS**

### **How can a rollover affect my taxes?**

#### *Not a Designated Roth Account:*

You will be taxed on a payment from the TDRA if you do not roll it over. If you are under age 59½ and do not do a rollover, you will also have to pay a 10% additional income tax on early distributions (generally, distributions made before age 59½), unless an exception applies. However, if you do a rollover, you will not have to pay tax until you receive payments later and the 10% additional income tax will not apply if those later payments are made after you are age 59½ (or if an exception to the 10% additional income tax applies).

#### *Designated Roth Account:*

After-tax contributions included in a payment from a designated Roth account are not taxed, but earnings might be taxed. The tax treatment of earnings included in the payment depends on whether the payment is a qualified distribution. If a payment is only part of your designated Roth account, the payment will include an allocable portion of the earnings in your designated Roth account.

If the payment from the TDRA is not a qualified distribution and you do not do a rollover to a Roth IRA or a designated Roth account in an employer plan, you will be taxed on the portion of the payment that is earnings. If you are under age 59½, a 10% additional income tax on early distributions (generally, distributions made before age 59½) will also apply to the earnings, unless an exception applies. However, if you do a rollover, you will not have to pay taxes currently on the earnings and you will not have to pay taxes later on payments that are qualified distributions.

If the payment from the TDRA is a qualified distribution, you will not be taxed on any part of the payment even if you do not do a rollover. If you do a rollover, you will not be taxed on the amount you roll over and any earnings on the amount you roll over will not be taxed if paid later in a qualified distribution.

A qualified distribution from a designated Roth account in the TDRA is a payment made after you are age 59½ (or after your death or disability) and after you have had a designated Roth account in the TDRA for at least 5 years. In applying the 5-year rule, you count from January 1 of the year your first contribution was made to the designated Roth account. However, if you did a direct rollover to a designated Roth account in the TDRA from a designated Roth account in another employer plan, you will count from January 1 of the year your first contribution was made to the designated Roth account in the TDRA or, if earlier, to the designated Roth account in the other employer plan.

## **What types of retirement accounts and plans may accept my rollover?**

### *Not a Designated Roth Account:*

You may roll over the payment to either an IRA (an individual retirement account or individual retirement annuity) or an employer plan (a tax-qualified plan, section 403(b) plan, or governmental section 457(b) plan) that will accept the rollover. The rules of the IRA or employer plan that holds the rollover will determine your investment options, fees, and rights to payment from the IRA or employer plan (for example, no spousal consent rules apply to IRAs, and IRAs may not provide loans). Further, the amount rolled over will become subject to the tax rules that apply to the IRA or employer plan.

### *Designated Roth Account:*

You may roll over the payment to either a Roth IRA (a Roth individual retirement account or Roth individual retirement annuity) or a designated Roth account in an employer plan (a tax-qualified plan, section 403(b) plan, or governmental section 457(b) plan) that will accept the rollover. The rules of the Roth IRA or employer plan that holds the rollover will determine your investment options, fees, and rights to payment from the Roth IRA or employer plan (for example, no spousal consent rules apply to Roth IRAs, and Roth IRAs may not provide loans). Further, the amount rolled over will become subject to the tax rules that apply to the Roth IRA or the designated Roth account in the employer plan. In general, these tax rules are similar to those described elsewhere in this notice, but differences include:

- If you do a rollover to a Roth IRA, all of your Roth IRAs will be considered for purposes of determining whether you have satisfied the 5-year rule (counting from January 1 of the year for which your first contribution was made to any of your Roth IRAs).
- If you do a rollover to a Roth IRA, you will not be required to take a distribution from the Roth IRA during your lifetime and you must keep track of the aggregate amount of the after-tax contributions in all of your Roth IRAs (in order to determine your taxable income for later Roth IRA payments that are not qualified distributions).
- Eligible rollover distributions from a Roth IRA can only be rolled over to another Roth IRA.

## **How do I do a rollover?**

There are two ways to do a rollover. You can do either a direct rollover or a 60-day rollover.

If you do a direct rollover, the TDRA will make the payment directly to your IRA or an employer plan, or if your payment is from a designated Roth account, to your Roth IRA or designated Roth account in an employer plan. You should contact the IRA or Roth IRA sponsor or the administrator of the employer plan for information on how to do a direct rollover.

If you do not do a direct rollover, you may still do a rollover by making a deposit within 60 days according to the rules below:

### *Not a Designated Roth Account:*

You may still do a rollover by making a deposit into an IRA or eligible employer plan that will accept it. Generally, you will have 60 days after you receive the payment to make the deposit. If you do not do a direct rollover, the TDRA is required to withhold 20% of the payment for federal income taxes (up to the amount of cash and property received). This means that, in order to roll over the entire payment in a 60-day rollover, you must use other funds to make up for the 20% withheld. If you do not roll over the entire amount of the payment, the portion not rolled over will be taxed and will be subject to the 10% additional income tax on early distributions if you are under age 59½ (unless an exception applies).

### *Designated Roth Account:*

You may still do a rollover by making a deposit (generally within 60 days) into a Roth IRA, whether the payment is a qualified or nonqualified distribution. In addition, you can do a rollover by making a deposit within 60 days into a designated Roth account in an employer plan if the payment is a nonqualified distribution and the rollover does not exceed the amount of the earnings in the payment. You cannot do a 60-day rollover

to an employer plan of any part of a qualified distribution. If you receive a distribution that is a nonqualified distribution and you do not roll over an amount at least equal to the earnings allocable to the distribution, you will be taxed on the amount of those earnings not rolled over, including the 10% additional income tax on early distributions if you are under age 59½ (unless an exception applies).

If you do a direct rollover of only a portion of the amount paid from the TDRA and a portion is paid to you at the same time, the portion directly rolled over consists first of earnings.

If you do not do a direct rollover and the payment is not a qualified distribution, the TDRA is required to withhold 20% of the earnings for federal income taxes (up to the amount of cash and property received other than employer stock). This means that, in order to roll over the entire payment in a 60-day rollover to a Roth IRA, you must use other funds to make up for the 20% withheld.

## **How much may I roll over?**

If you wish to do a rollover, you may roll over all or part of the amount eligible for rollover. Any payment from the TDRA is eligible for rollover, except:

- Certain payments spread over a period of at least 10 years or over your life or life expectancy (or the joint lives or joint life expectancies of you and your beneficiary);
- Required minimum distributions after age 73 (if you were born before January 1, 1960) or age 75 (if you were born after December 31, 1959), or after death;
- Hardship distributions; and
- Corrective distributions of contributions that exceed tax law limitations.

Pension Fund can tell you what portion of a payment is eligible for rollover.

## **If I don't do a rollover, will I have to pay the 10% additional income tax on early distributions?**

If you are under age 59½, you will have to pay the 10% additional income tax on early distributions for any payment from the TDRA (including amounts withheld for income tax) that you do not roll over, unless one of the exceptions listed below applies. This tax applies to the part of the distribution that you must include in income and is in addition to the regular income tax on the payment not rolled over. For payments from a designated Roth account, if the payment is not a qualified distribution, the part of the distribution that you must include in income is the earnings allocated to the payment.

The 10% additional income tax does not apply to the following payments from the TDRA:

- Payments made after you separate from service if you will be at least age 55 in the year of the separation;
- Payments that start after you separate from service if paid at least annually in equal or close to equal amounts over your life or life expectancy (or the joint lives or joint life expectancies of you and your beneficiary);
- Payments made due to disability;
- Payments after your death;
- Corrective distributions of contributions that exceed tax law limitations;
- Payments made directly to the government to satisfy a federal tax levy;
- Payments made under a qualified domestic relations order (QDRO);
- Payments of up to \$5,000 made to you if the payment is a qualified birth or adoption distribution;
- Payments up to the amount of your deductible medical expenses (without regard to whether you itemize deductions for the taxable year);
- Certain payments made while you are on active duty if you were a member of a reserve component called to duty after September 11, 2001 for more than 179 days;
- Payments of up to \$22,000 made to you if the payment is a qualified disaster recovery distribution;

- Payments made to you if you are terminally ill;
- Payments of up to \$10,000 made to you within one year of the date on which you are a victim of domestic abuse by a spouse or domestic partner; and
- Payments of up to \$1,000 per year if the payment is an emergency personal expense distribution.

**If I do a rollover to an IRA (including a Roth IRA), will the 10% additional income tax apply to early distributions from the IRA?**

If you receive a payment from an IRA when you are under age 59½, you will have to pay the 10% additional income tax on early distributions on the part of the distribution that you must include in income, unless an exception applies. In general, the exceptions to the 10% additional income tax for early distributions from an IRA are the same as the exceptions listed above for early distributions from the TDRA. However, there are a few differences for payments from an IRA, including:

- The exception for payments made after you separate from service if you will be at least age 55 in the year of the separation does not apply;
- The exception for qualified domestic relations orders (QDROs) does not apply (although a special rule applies under which, as part of a divorce or separation agreement, a tax-free transfer may be made directly to an IRA of a spouse or former spouse); and
- The exception for payments made at least annually in equal or close to equal amounts over a specified period applies without regard to whether you have had a separation from service.

Additional exceptions apply for payments from an IRA, including:

- Payments for qualified higher education expenses;
- Payments up to \$10,000 used in a qualified first-time home purchase; and
- Payments for health insurance premiums after you have received unemployment compensation for 12 consecutive weeks (or would have been eligible to receive unemployment compensation but for self-employed status).

**Will I owe State income taxes?**

This notice does not describe any State or local income tax rules (including withholding rules).

**SPECIAL RULES AND OPTIONS**

**If your payment includes after-tax contributions (*Not a Designated Roth Account*)**

After-tax contributions included in a payment are not taxed. If you receive a partial payment of your total benefit, an allocable portion of your after-tax contributions is included in the payment, so you cannot take a payment of only after-tax contributions. However, if you have pre-1987 after-tax contributions maintained in a separate account, a special rule may apply to determine whether the after-tax contributions are included in a payment. In addition, special rules apply when you do a rollover, as described below.

You may roll over to an IRA a payment that includes after-tax contributions through either a direct rollover or a 60-day rollover. You must keep track of the aggregate amount of the after-tax contributions in all of your IRAs (in order to determine your taxable income for later payments from the IRAs). If you do a direct rollover of only a portion of the amount paid from the TDRA and at the same time the rest is paid to you, the portion directly rolled over consists first of the amount that would be taxable if not rolled over. For example, assume you are receiving a distribution of \$12,000, of which \$2,000 is after-tax contributions. In this case, if you directly roll over \$10,000 to an IRA that is not a Roth IRA, no amount is taxable because the \$2,000 amount not rolled over is treated as being after-tax contributions. If you do a direct rollover of the entire amount paid from the TDRA to two or more destinations at the same time, you can choose which destination receives the after-tax contributions.

Similarly, if you do a 60-day rollover to an IRA of only a portion of a payment made to you, the portion rolled over consists first of the amount that would be taxable if not rolled over. For example, assume you are receiving a distribution of \$12,000, of

which \$2,000 is after-tax contributions, and no part of the distribution is directly rolled over. In this case, if you roll over \$10,000 to an IRA that is not a Roth IRA in a 60-day rollover, no amount is taxable because the \$2,000 amount not rolled over is treated as being after-tax contributions.

You may roll over to an employer plan all of a payment that includes after-tax contributions, but only through a direct rollover (and only if the receiving plan separately accounts for after-tax contributions and is not a governmental section 457(b) plan). You can do a 60-day rollover to an employer plan of part of a payment that includes after-tax contributions, but only up to the amount of the payment that would be taxable if not rolled over.

### **If you miss the 60-day rollover deadline**

Generally, the 60-day rollover deadline cannot be extended. However, the IRS has limited authority to waive the deadline under certain extraordinary circumstances, such as when external events prevented you from completing the rollover by the 60-day rollover deadline. Under certain circumstances, you may claim eligibility for a waiver of the 60-day rollover deadline by making a written self-certification. Otherwise, to apply for a waiver from the IRS, you must file a private letter ruling request with the IRS. Private letter ruling requests require the payment of a nonrefundable user fee. For more information, see IRS Publication 590-A, *Contributions to Individual Retirement Arrangements (IRAs)*.

### **If you were born on or before January 1, 1936**

If you were born on or before January 1, 1936 and receive a lump sum distribution that is not a qualified distribution from a designated Roth account and that you do not roll over, special rules for calculating the amount of the tax on the payment might apply to you. For more information, see IRS Publication 575, *Pension and Annuity Income*.

### **If you roll over your payment to a Roth IRA (*Not a Designated Roth Account*)**

If you roll over the payment from the TDRA to a Roth IRA, a special rule applies under which the amount of the payment rolled over (reduced by any after-tax amounts) will be taxed. In general, the 10% additional income tax on early distributions will not apply. However, if you take the amount rolled over out of the Roth IRA within the 5-year period that begins on January 1 of the year of the rollover, the 10% additional income tax will apply (unless an exception applies).

If you roll over the payment to a Roth IRA, later payments from the Roth IRA that are qualified distributions will not be taxed (including earnings after the rollover). A qualified distribution from a Roth IRA is a payment made after you are age 59 ½ (or after your death or disability, or as a qualified first-time homebuyer distribution of up to \$10,000) and after you have had a Roth IRA for at least 5 years. In applying this 5-year rule, you count from January 1 of the year for which your first contribution was made to a Roth IRA. Payments from the Roth IRA that are not qualified distributions will be taxed to the extent of earnings after the rollover, including the 10% additional income tax on early distributions (unless an exception applies). You do not have to take required minimum distributions from a Roth IRA during your lifetime. For more information, see IRS Publication 590-A, *Contributions to Individual Retirement Arrangements (IRAs)* and IRS Publication 590-B, *Distributions from Individual Retirement Arrangements (IRAs)*.

### **If you do a rollover to a designated Roth account in the TDRA (*Not a Designated Roth Account*)**

You cannot roll over a distribution from the TDRA that is not from a designated Roth account to a designated Roth account in another employer plan. However, you can roll the distribution over into a designated Roth account in the TDRA. If you roll over a non-Roth payment from the TDRA to a designated Roth account in the TDRA, the amount of the payment rolled over (reduced by any after-tax amounts directly rolled over) will be taxed. In general, the 10% additional income tax on early distributions will not apply. However, if you take the amount rolled over out of the designated Roth account within the 5-year period that begins on January 1 of the year of the rollover, the 10% additional income tax will apply (unless an exception applies).

If you roll over the payment to a designated Roth account in the TDRA, later payments from the designated Roth account that are qualified distributions will not be taxed (including earnings after the rollover). See the section titled "Designated Roth Account" under the heading "General Information About Rollovers" above for more information on qualified distributions.

#### **If you are not a TDRA member**

Payments after death of the member. If you receive a distribution after the member's death that you do not roll over, the distribution generally will be taxed in the same manner described elsewhere in this notice. However, for distributions from a designated Roth account, whether the payment is a qualified distribution generally depends on when the member first made a contribution to the designated Roth account in the TDRA. Also, the 10% additional income tax on early distributions does not apply, and the special rule described under the section "If you were born on or before January 1, 1936" applies only if the deceased member was born on or before January 1, 1936.

**If you are a surviving spouse.** If you receive a payment from the TDRA as the surviving spouse of a deceased member, you have the same rollover options that the member would have had, as described elsewhere in this notice.

#### *Not a Designated Roth Account:*

If you choose to do a rollover to an IRA, you may treat the IRA as your own or as an inherited IRA.

An IRA you treat as your own is treated like any other IRA of yours, so that payments made to you before you are age 59½ will be subject to the 10% additional income tax on early distributions (unless an exception applies) and required minimum distributions from your IRA do not have to start until after you are age 73 (if you were born before January 1, 1960) or age 75 (if you were born after December 31, 1959).

If you treat the IRA as an inherited IRA, payments from the IRA will not be subject to the 10% additional income tax on early distributions. However, if the member had started taking required minimum distributions, you will have to receive required minimum distributions from the inherited IRA. If the member had not started taking required minimum distributions from the TDRA, you will not have to start receiving required minimum distributions from the inherited IRA until the year the member would have been age 73 (if the member was born before January 1, 1960) or age 75 (if the member was born after December 31, 1959).

#### *Designated Roth Account:*

If you choose to do a rollover to a Roth IRA, you may treat the Roth IRA as your own or as an inherited Roth IRA.

A Roth IRA you treat as your own is treated like any other Roth IRA of yours, so that you will not have to receive any required minimum distributions during your lifetime and earnings paid to you in a nonqualified distribution before you are age 59½ will be subject to the 10% additional income tax on early distributions (unless an exception applies).

If you treat the Roth IRA as an inherited Roth IRA, payments from the Roth IRA will not be subject to the 10% additional income tax on early distributions. An inherited Roth IRA is subject to required minimum distributions. If the member had started taking required minimum distributions from the TDRA, you will have to receive required minimum distributions from the inherited Roth IRA. If the member had not started taking required minimum distributions, you will not have to start receiving required minimum distributions from the inherited Roth IRA until the year the member would have been age 73 (if the member was born before January 1, 1960) or age 75 (if the member was born after December 31, 1959).

**If you are a surviving beneficiary other than a spouse.** If you receive a payment from the TDRA because of the member's death and you are a designated beneficiary other than a surviving spouse, the only rollover option you have is to do a direct rollover to an inherited IRA, or, if the payment is from a designated Roth account, a direct rollover to an inherited Roth IRA. Payments from the inherited IRA, or from the inherited Roth IRA (even if the distribution is not qualified) will not be subject to the 10% additional income tax on early distributions. You will have to receive required minimum distributions from the inherited IRA or inherited Roth IRA, as applicable.

Payments under a QDRO. If you are the spouse or former spouse of the member who receives a payment from the TDRA under a QDRO, you generally have the same options and the same tax treatment that the member would have (for example, you may roll over the payment to your own IRA, Roth IRA, or an eligible employer plan that will accept it). However, payments under the QDRO will not be subject to the 10% additional income tax on early distributions.

### If you are a nonresident alien

If you are a nonresident alien and you do not do a direct rollover to a U.S. IRA or U.S. employer plan, instead of withholding 20%, the TDRA is generally required to withhold 30% of the payment for federal income taxes (for payments from a designated Roth account, this applies only to the portion of the payment allocated to earnings on a nonqualified distribution). If the amount withheld exceeds the amount of tax you owe (as may happen if you do a 60-day rollover), you may request an income tax refund by filing Form 1040NR and attaching your Form 1042-S. See Form W-8BEN if you are entitled to a reduced rate of withholding under an income tax treaty. For more information, see also IRS Publication 519, *U.S. Tax Guide for Aliens*, and IRS Publication 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*.

### Other special rules

If a payment is one in a series of payments for less than 10 years, your choice whether to make a direct rollover will apply to all later payments in the series (unless you make a different choice for later payments).

If your payments for the year are less than \$200 (payments from designated Roth accounts and from accounts that are not designated Roth accounts are not aggregated for purposes of the \$200 limit), the TDRA is not required to allow you to do a direct rollover and is not required to withhold federal income taxes. However, you may do a 60-day rollover.

You may have special rollover rights if you recently served in the U.S. Armed Forces. For more information on special rollover rights related to the U.S. Armed Forces, see IRS Publication 3, *Armed Forces' Tax Guide*. You also may have special rollover rights if you were affected by a federally declared disaster (or similar event), or if you received a distribution on account of a disaster. For more information on special rollover rights related to disaster relief, see the IRS website at [www.irs.gov](http://www.irs.gov).

### FOR MORE INFORMATION

You may wish to consult with Pension Fund or a professional tax advisor before taking a payment from the TDRA. Also, you can find more detailed information on the federal tax treatment of payments from employer plans in: IRS Publication 575, *Pension and Annuity Income*; IRS Publication 590-A, *Contributions to Individual Retirement Arrangements (IRAs)*; IRS Publication 590-B, *Distributions from Individual Retirement Arrangements (IRAs)*; and IRS Publication 571, *Tax-Sheltered Annuity Plans (403(b) Plans)*. These publications are available from a local IRS office, on the web at [www.irs.gov](http://www.irs.gov), or by calling 1-800-TAX-FORM.

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